REGISTRATION INSTRUCTIONS FOR EXISTING BRANCH MEMBERS TO ACTIVATE ONLINE MEMBERSHIP RECORD

1. Click this link: https://membermojo.co.uk/odg/signin

2. Enter your email address

3. Click the "**Sign in with email**" button.

4. If a record has been created for you, you will see this message

   a. *Email Sent: A link to Sign In has been sent to (your email address) and should arrive soon. This link is valid for 2 hours. You may need to refresh your inbox or check spam folders if it has not arrived within a few minutes.*

5. You will receive an email from: Oxford Diocesan Guild of Church Bell Ringers noreply.odg@membermojo.co.uk.

6. Click the link in the email and you will be taken to your record to edit and save.

7. You will also see an option to create a password to accompany your email address so that you do not have to go through the sign in process every time you wish to see your record.

8. Please select the **Renew** button at the top of the page. Review and amend your details, ensuring that you tick any and all appropriate boxes, including communication preferences, then tick to accept the terms and click **Next**. Click on **Checkout** and then **Free Checkout** to complete your record.

Members who have no email address will have proxies allocated to handle this on their behalf.