



Oxford Diocesan Guild
of Church Bell Ringers



Reminder to access your Membermojo Record

Dear Member

Earlier this year you were asked by your Branch Secretary to supply your email address so that a record could be generated for you on the Guild's new Membership Software called Membermojo.

Over the summer months this information was uploaded and a further email was sent to you asking you to access that record to confirm the details and add any additional information.

Membermojo is due to go live on 1st January 2025 and this will be the way that your Branch and the Guild will communicate with you. Thank you to all those members that have already gone through this process, it is much appreciated.

This email is to remind those members that haven't yet done so, to please logon to ensure your record is accurate before the end of the year. This can be done by going to the ODG Guild Website and following the Membership links or by using the link below.

INSTRUCTIONS

1. Click this link: <https://membermojo.co.uk/odg/signin>
2. Enter your email address
3. Click the "**Sign in with email**" button.
4. If a trial record has already been created for you, you will see this message
 - a. *Email Sent: A link to Sign In has been sent to (your email address) and should arrive soon. This link is valid for 2 hours. You may need to refresh your inbox or check spam folders if it has not arrived within a few minutes.*
5. You will receive an email from: Oxford Diocesan Guild of Church Bell Ringers
noreply.odg@membermojo.co.uk.
6. Click the link in the email and you will be taken to your record to edit and save.
7. You will also see an option to create a password to accompany your email address so that you do not have to go through the sign in process every time you wish to see your record.
8. Please select the **Renew** button at the top of the page. Review and amend your details, ensuring that you tick any and all appropriate boxes, including communication preferences, then tick to accept the terms and click **Next**. Click on **Checkout** and then **Free Checkout** to complete your record.

FEEDBACK/ISSUES

1. If you cannot enter the system, it may be that we do not have an email record for you.
2. If you cannot edit your data, it may be an admin only field.
3. Any issues or feedback, please contact membership@odg.org.uk.

We will endeavour to respond as soon as possible to any feedback.

Thank you very much for your cooperation in getting the Guild membership records as accurate as possible.

The Guild Membermojo project team